

BATH COMMUNITY SCHOOLS

Board of Education – Regular Meeting

Dr. Therese M. Peterson Lecture Hall
Bath High School

Monday, June 26, 2023
6:30 p.m.

MINUTES

I. CALL TO ORDER

The board meeting was called to order by President Ann Chaffee at 6:55 p.m.

II. ROLL CALL

Members present: Mr. Sam Bachelor, Ms. Ann Chaffee, Mr. Ken Krapohl, Mr. Josh Mendoza, Ms. Jennifer Smith and Mr. Dean Sweet, Jr.

Members absent: Ms. Stephanie Halfmann.

Declare quorum

Staff present: Mr. Paul Hartsig, Superintendent; Ms. Lorenda Jonas, Middle School Principal; Ms. Jeannine Brown, Elementary Principal; Mr. Jon Pechette, Facilities Director; Ms. Caroline Cook, Business Manager

III. ACTING SECRETARY APPOINTMENT

“Motion to appoint Jennifer Smith as Acting Secretary for the Regular Board of Education Meeting scheduled on Monday, June 26, 2023.”

Moved by Sweet, Seconded by Bachelor. AYE: *Krapohl, Mendoza, Smith, Sweet, Bachelor, Chaffee*. ABSENT: Halfmann, NAY: None. VOTE 6-0. Motion passed.

IV. APPROVAL OF THE AGENDA

“Motion to approve agenda of the Board of Education meeting being held on today’s date, Monday, June 26, 2023.”

Moved by Bachelor, Seconded by Sweet VOTE: 6-0. Motion passed

V. CONSENT AGENDA

The following items may be approved with one motion unless a Board member requests that an item or items be removed for separate action.

- a. Minutes of Regular Meeting of May 22, 2023
- b. General Fund bills payable in the amount of \$ 167,292.48
- c. General Fund EFT transfers in the amount of \$ 705,206.82
- d. Building & Site Fund bills payable in the amount of \$ 285.00

Moved by Sweet, Seconded by Krapohl. AYE: Bachelor, Krapohl, Mendoza, Smith, Sweet, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

VI. REPORTS

a. Board of Education

i. Secretary Report- Correspondence

None.

ii. Extra- Curricular Committee

Did not meet

iii. Finance Committee

Ms. Cook shared and reviewed the presentation for the budget hearing.

iv. Personnel Committee

Ms. Chaffee said they discussed staffing changes in the district.

v. Policy Committee

Did not meet.

vi. Building and Grounds Committee

Mr. Bachelor shared that the repair on the wall in the middle school will be started in July. The concession stand will be having renovations in the restrooms and a new concessions stand will need to wait until we have our next bond vote.

vii. Superintendent Report

Mr. Hartsig discussed the student handbook update, the first day of school and the staffing positions that are currently open.

VII. PUBLIC COMMENT

None

VIII. ACTION ITEMS

a. Business

i. State Aid Borrowing

“Motion to approve resolution authorizing issuance of notes in anticipation of state school aid (August Borrowing through the Michigan Municipal Bond Authority) in the amount of \$1,750,000.00 for the 2023/24 school year.”

Moved by Sweet, Seconded by Krapohl. AYE: Bachelor, Krapohl, Mendoza, Smith, Sweet, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

ii. Adoption of Final revised 2022/23 Budget

“Motion to adopt the 2022/23 final revised budget, as presented.”

Moved by Krapohl, Seconded by Bachelor. AYE: Krapohl, Mendoza, Smith, Sweet, Bachelor, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

Adoption of 2022/23 General Fund Budget

“Motion to adopt the 2023/24 General Fund Budget, as presented.”

Discussion: The 2023/24 General Fund Budget is presented to the Board of Education for their approval. The budget uses multiple assumptions for revenues and expenditures and will be subject to review and amendments as more information becomes available with the fall pupil counts. Factors encompass retirement and insurance projections, as well as revenue adjustments. The budget will be amended in November, April and June of next year as more information on revenues and expenditures becomes clear.

iii. Moved by Krapohl, Seconded by Bachelor. AYE: Mendoza, Smith, Sweet, Bachelor, Krapohl, Chaffee. ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

iv. Adoption of 2023/24 Building and Site Sinking Fund Budget

“Motion to adopt the 2023/24 Building and Site Sinking Fund budget, as presented.”

Discussion: The Sinking Fund Budget has provided the district with funding to maintain and upgrade district facilities and grounds. Many of these upgrades have been instrumental in saving general fund dollars for classroom use.

Moved by Bachelor, Seconded by Mendoza. AYE: Smith, Sweet, Bachelor, Krapohl. Mendoza, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- v. Adoption of the 2023/24 School Service Special Revenue Fund Budget (Food Service)

“Motion to adopt the 2023/24 School Service Special Revenue Fund budget, as presented.”

Moved by Sweet, Seconded by Mendoza. . AYE: Sweet, Bachelor, Krapohl. Mendoza, Smith, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

Discussion: The School Service Special Revenue Fund is necessary for the tracking of the district Food Service revenues and expenditures.

- vi. Adoption of the 2023/24 School Service Special Revenue Fund Budget (Student Activity)

“Motion to adopt the 2023/24 School Service Special Revenue Fund budget, as presented.”

Moved by Bachelor, Seconded by Krapohl. AYE: Bachelor, Krapohl. Mendoza, Smith, Sweet, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- i. Approve Policy po1615, po2623, po3215, po4215, po5512, po6325, po7434, po7540.02, po7540.03, po7540.04, po8300, po8305, po8315, po8390, po8400, po9160, and po9700.01, first reading was on May 22, 2023

“ Motion to approve the Bath Community Schools Board of Education adopts po1615, po2623, po3215, po4215, po5512, po6325, po7434, po7540.02, po7540.03, po7540.04, po8300, po8305, po8315, po8390, po8400, po9160, and po9700.01, Neola Policies, as presented.”

Moved by Sweet, Seconded by Krapohl. AYE: Krapohl. Mendoza, Smith, Sweet, Bachelor, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

b. Personnel

i. Approve contract extensions beginning July 1, 2023

This “group” renewal is for those administrative positions that fall outside the certified staff category. The contract renewals for these individuals are recommended with a two point five percent (2.5%) wage increase for non – certified employees beginning July 1, 2023, without reservation.

Caroline Cook, Business Manager
Robin Cook, Technology Director
Kassie Lawhorne, RTI Director
Jon Pechette, Facilities Director
Steve Spinner, Special Education Director
Shannon Proctor, Executive Assistant/ Human Resource
Catherine Zeeb, Food Service Director
David Wright, Transportation Director

“Motion to approve a contract extension beginning July 1, 2023 with a two point five (2.5%) wage increase, as presented.”

Moved by Krapohl, Seconded by Sweet. AYE: Mendoza, Smith, Sweet, Bachelor, Krapohl. Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

ii. Approve contract extensions with a two point five percent (2.5%) wage increase beginning July 1, 2023

Ann Fredrickson, High School Principal
Lorenda Jonas, Middle School Principal/Curriculum Director
Jeannine Brown, Elementary Principal
Jerod Koen, Assistant Elementary Principal
Erik Harrelson, Middle School Dean of Students/ Athletic Director

“Motion to approve contract extension with a two point five percent (2.5%) wage increase for Ms. Ann Fredrickson, High School Principal, Ms. Lorenda Jonas, Middle School Principal/Curriculum Director, Ms. Jeannine Brown, Elementary Principal and Jerod Koen, Assistant Elementary Principal, Mr Erik Harrelson, Middle School Dean of Students/ Athletic Director through June 30, 2024, as presented.”

Moved by Sweet, Seconded by Bachelor. AYE: Smith, Sweet, Bachelor, Krapohl. Mendoza, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- iii. Accept Superintendent yearly evaluation and approve two point five percent (2.5%) wage increase for Mr. Paul Hartsig.

“Motion to accept Superintendent yearly evaluation (Governance and Board Relations: Effective, Community Relations: Effective, Staff Relations: Effective, Business and Finance Effective, Instructional Leadership: Effective) and approve two point five percent (2.5%) wage increase for Mr. Paul Hartsig , as presented.”

Moved by Sweet, by Mendoza. AYE: Sweet, Bachelor, Krapohl. Mendoza, Smith, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

- iv. Approve the hiring of Mr. Colin Greenawalt as an High School Biology Teacher for 2023-24 school year.

“Motion to approve the hiring of Mr. Colin Greenawalt as an High School Biology Teacher for the 2023-24 school year at 1.0 FTE, as presented.”

Moved by Bachelor Seconded by Sweet. AYE: Bachelor, Krapohl. Mendoza, Smith, Sweet, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

IX. COMMENTS FROM THE AUDIENCE

No Comments

X. COMMENTS FROM THE BOARD

Mr. Sweet thanked Ms. Cook and Mr. Pechette for all the hard work they put into the budget. Mr. Bachelor wanted everyone to see the big rock outside (donated by the 2023 Senior Class). Ms. Smith was happy with the budget. Ms. Chaffee discussed starting the new superintendent search as well as thanking Mr. Hartsig for his dedication to the district and appreciates all he has done, she is very happy with how he has handled the district.

XI. *ADJOURNMENT*

“Motion to adjourn 7:37 p.m.”

Moved by Bachelor Seconded by Sweet. AYE: Krapohl. Mendoza, Smith, Sweet, Bachelor, Chaffee ABSENT: Halfmann. NAY: None. VOTE: 6-0. Motion passed.

Respectfully submitted,

Jennifer Smith, Acting Secretary

Shannon Proctor, Recording Secretary